

Implementation Manager Meeting Minutes

Name of group holding the meeting: Implementation Managers

Who called the meeting: Bob Bair

Date: 3/14/03

Time: 11:00

Place: NIST

Attendees:

Bob Bair (CSC)
Myrian Myer
John Sansing
Bill Starr
Patricia Jackson
Jim Aikman (Census)
Millie Ingels (NOAA)
Mike Stogsdill (NIST)
Teresa Coppelino
Wende Wiles

Agenda:

Key issues or topics addressed:

CSC Budget: The CSC is absorbing a \$2.5 million budget cut. Affected programs activities include:

- Postponement of JFMIP test until FY 2003
- Postponement of Prior Year Upward/Downward Adjustment
- Not filling CSC vacancies
- Postponing infrastructure improvements
- Postponing acquisition of new help desk software
- Scaling back on GUI migration planning
- Scaling back in implementation of integrated program management software
- Postponement of development of FACTS I Data Extract
- Reducing contractor support for software maintenance, data warehouse, user documentation, and testing

Reimbursable Agreements Upgrade (RAU): The software was delivered to the bureaus. The CSC is looking at priority updates and folding them in with AR enhancements.

Accounts Receivable and AR Conversion: Conversion will be done on a bureau by bureau basis. NIST needs to do a full conversion and will be the most complicated. NOAA will start using RAU in October. Census will do a balance sheet conversion before July if possible.

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Accounts Receivable Standard Interface: The team is working on the design and the high level design is out for comments. We are on schedule for meeting the May 2nd date. We have requested an estimate for doing the AR006 pre-edit and that is due next week. If we do the pre-edit, the schedule will slip.

Quarterly Close: The code is due March 14 and will be tested by the end of the March. The CSC will deliver the code in early April. The process will be the same as the year-end close but there will be no posting of data; the quarterly data will be kept separate. Action item: John Sansing will set up meeting to plan implementation.

Technology Migration: The CSC has assigned 2 contractor resources to conduct analysis and research, as well as doing some dress rehearsals. The plan is to do the migration in modules and be completed by March 2004. If bureaus have resources to contribute to this effort, the CSC would appreciate it.

Purchase Card: The CSC has agreements with NIST, Census and the DOC CIO. We are going to web-enable the navigator menu and integrate with CPCS. Then we will update the password/security controls. Testing will be done at Census.

Data Warehouse: Census is having a problem with data refresh. They were told to contact the CSC technical team.

CSTARS/CFS Interface: The EAI tool award was made to Tibco. The CSC and NIST have agreed on an interface design to move all obligations through the EAI to CAMS. This solution can also be used by the other bureaus. We plan to have this solution up and running in October 2003. Requisitioning is NOT included this phase. Down the road, we plan to ask for firm fixed-price for coding/testing requisitioning process.

Software Versioning: The CSC is supporting GUI and character AR environments. Bureaus can go either route for getting software into production.

Consolidated Reporting System (CRS): The OFM is planning to have HR, financial, security, an possibly safety data in the first version of the system. The CSC will develop the scripts to have the bureaus extract data from their data warehouses and send to the CRS server at the Springfield Data Center.

TAC: The enhancement for the GL-005 screen will implement a Foreign Key/Primary Key relationship between the GL-005 screen detail table and the CFS Trial Table. The purpose of this key is to allow us to exactly map a transaction in the Trail table to the GL-005 detail line that authorized it. This is a standard feature for other CFS screens that post to Trail. However, we have an issue to solve. Since this key has been missing, the system has been permitted to create GL-005 entries have as many any 10,000 lines. This exceeds the field size in the Trial Table. We are looking as possible alternative approaches for the solution to this problem.

TAC now has a web page for communicating information.

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Census: Staff are preparing a financial system cost comparison for a deputy director briefing and developing a CAPS/CFS interface. Ted Johnson may be talking to bureaus about chargeback for purchase card work.

NOAA: NOAA is examining how to take budget cuts. There will be no RIFs. NOAA is rolling off contractors and there may be a risk to the data warehouse. They are also relooking how to implement RAU in a more focused approach.

NIST: Category A & B funds control will be a topic for the next TAC meeting. Staff are working with HCHB to work out bankcard performance issues. NIST is looking a load performance testing software to identify the problems

Action Items

1. John Sansing will set up meeting to plan quarterly close implementation.

Dates of Future Implementation Manager Meetings will be:

4/10 – Census
5/08 – NOAA
6/12 – EDA